

JOB POSTING

Position: Account Manager
Status: Full-time
Starting: ASAP
Location: JSA Montreal (Pointe Claire – West Island)

Introduction

inVentiv Health Canada is part of inVentiv Health, the world's only company in the healthcare industry with a complete range of commercialization solutions for every stage of a Brand's lifecycle. As part of inVentiv Health, we are armed with an expansive network of international and innovative resources. The following brands operate under the inVentiv Health Canada umbrella:

- **JSA:** Canada's largest healthcare marketing and communications firm
- **GSW Canada:** Healthcare marketing and communications firm servicing global clients
- **InsightOut:** Brand consultancy, strategic planning, facilitation and training

The mood in our organization is decidedly upbeat. In spite of marketplace conditions, we are ramping up. We are experiencing double-digit growth, which enables our focus on hiring and retaining top talent. We work with an environment of respectful collaboration, and one that acknowledges the need for flexibility and a healthy work/life balance. Here at inVentiv, we show that you can care about your clients *and* your employees. One doesn't have to come at the expense of the other.

Position Overview

We are looking for the best. Our Account Managers perform a key function that keeps our account teams on track and delivering results...on time and on budget. Our A/M's help us develop our business-building programs, and our creative and support materials. They touch our clients and marshal our internal and external resources. With good A/M's, things run smoothly and we look good.

This is an intermediate position with the potential for building strong and marketable skills. You'll work with industry-leading pharmaceutical marketers and, in some cases, international clients. For the right person, the career potential is unlimited. How do we define the right person? S/he will be committed to a career in healthcare marketing and communications. They will understand the value of paying their dues and building a strong foundation of capabilities that will serve them well in the future. They will bring passion, energy, a can-do attitude, and a hunger to learn and grow. And they will understand that what they give will be directly linked to what they get.

We do work that matters. Ultimately, our work will enable both healthcare professionals and patients to have a full and complete understanding of the brands and diseases we work on, to allow for improvements in quality of life and better patient outcomes.

Key Accountabilities

- With support of their Supervisor, the Account Manager will manage the account team in the development and execution of client programs/projects ensuring they are delivered on time, on strategy and on budget.
- Manages project estimates/costs and team status reports on multiple brands.
- As a key client contact, liaises with clients and manages their expectations.
- Works with high professional standards, ethics and values...every day on every project.

Experience / Skills / Competencies

The following criteria are essential for this role:

- Three to five years of relevant work experience. Relevant experience would be healthcare advertising/marketing, or continuing medical education.
- Direct experience with PAAB code (if you have it, you'll know what it is!).
- Bilingual in French and English.
- Consummate team player who brings a passionate, positive, high-energy approach to client service and delivering results.
- Strong multi-tasking, organizational, problem-solving, and communication skills.
- Post-secondary degree or certificate program, preferably in science or business.

These criteria would be assets for the role:

- Well versed in digital/social media.

Applications

If you have the right stuff...if you are good enough to work at inVentiv Canada...we want to hear from you. Please submit your resume, accompanied by a cover letter detailing why we should hire you as an Account Manager. Email it to Cheryl.Fry@inVentivcommunications.com by Friday, February 10, 2012.